

New water access licence with a specific purpose

Use this form to apply for a new water access licence with a specific purpose under section 61(1)(a) of the *Water Management Act 2000*.

For more information about water access licences, go to: water.dpie.nsw.gov.au/our-work/licensing-and-approvals/specific-purpose-access-licence

A water access licence permits the licence holder to take water allocations credited to the licence in accordance with the terms and conditions of the licence.

Water taken under a water access licence with a specific purpose can only be used for the specific purpose for which the licence was granted.

Who can apply?

Any person can apply for a new water access licence with a specific purpose.

Who can use this application form?

Responsibilities for granting and managing water supply work approvals and water use approvals are shared between the NSW Department of Climate Change, Energy, the Environment and Water (the department) and WaterNSW.

This application form is for use by the department's customers:

- government agencies, including other NSW government agencies, local councils, and the Commonwealth
- state-owned corporations
- water utilities, water supply authorities and licensed network operators under the *Water Industry Competition Act 2006*
- mining activities
- irrigation corporations
- public schools and hospitals
- Aboriginal communities and businesses.

If you are not a customer of the department, your one-stop-shop for licensing services including water supply work approvals and water use approvals is WaterNSW. Go to waternsw.com.au

How to use this application form

Information about how to use this application form is provided in the [Application guide – new water access licence with a specific purpose](#).

Part 1 – Applicant details

Section A: Applicant details

List all applicants – photocopy/print extra pages if more than two applicants.

First applicant

A1 Title (<i>Mr, Mrs, Ms</i>)	FOR INDIVIDUALS ONLY, NOT COMPANIES		FOR INDIVIDUALS ONLY, NOT COMPANIES	
	A2 Surname		A3 Given name(s)	
A4 Company name (<i>if applicable</i>)				
A5 ACN (<i>if applicable</i>)		A6 Position held (<i>if applicable</i>)		
A7 Address				
A8 Town	A9 State	A10 Postcode	A11 Country	
A12 Phone		A13 Alternate phone		
A14 Email				

Second applicant (if applicable)

A15 Title (<i>Mr, Mrs, Ms</i>)	FOR INDIVIDUALS ONLY, NOT COMPANIES		FOR INDIVIDUALS ONLY, NOT COMPANIES	
	A16 Surname		A17 Given name(s)	
A18 Company name (<i>if applicable</i>)				
A19 ACN (<i>if applicable</i>)		A20 Position held (<i>if applicable</i>)		
A21 Address				
A22 Town	A23 State	A24 Postcode	A25 Country	
A26 Phone		A27 Alternate phone		

A28 Email
A29 If more than two applicants, specify total number of applicants

Section B: Contact person for application

Note: if there is only one applicant you do not need to complete this section.

B1 Title (<i>Mr, Mrs, Ms</i>)	B2 Surname	B3 Given name(s)	
B4 Address			
B5 Town	B6 State	B7 Postcode	B8 Country
B9 Phone		B10 Alternate phone	
B11 Email			

Part 2 – Water access licence details

Section C: Water access licence tenancy

If tenants in common, list all applicants – photocopy/print extra pages if more than two applicants.

C1 Licence to be held by: ☐ Sole holder ☐ Joint tenants ☐ Tenants in common*		
*If the licence is to be held by tenants in common, provide details		
C2 Name Tenant in common	to hold	fraction of licence
C3 Name Tenant in common	to hold	fraction of licence

Section D: Water access licence details

D1 Specify the category or subcategory of the new licence	D1.1 Category					
	D1.2 Subcategory					
D2 Specify the water source from which to take water	D2.1 Water sharing plan					
	D2.2 Water source					
D3 Specify the management zone in the water source from which to take water (if applicable)	Management zone					
D4 Specify the volume of water applied for: megalitres per year						
D5 Provide details of the calculations for determining the volume of water applied for,						
D6 Complete the following table to provide details of the location where water is to be used. You do not need to complete the table if the water is to be taken under an access licence with the category 'local water utility' or subcategory 'town water supply'.						
Lot	Section	DP	Parish	County	Easting (GDA94) or Latitude	Northing (GDA94) or Longitude

Part 3 – Declaration and application fee

Section E: Declaration of applicant/s

Each applicant must sign Section E.

Photocopy/print multiple copies of the entire form after Sections A to D have been completed (before anyone signs Section E) if there are more than two applicants.

I/We, the undersigned applicants, acknowledge and agree:

- a. that I/We apply for a new water access licence with a specific purpose as described in this application
- b. that this application will be determined in accordance with the *Water Management Act 2000* and any associated regulations or guidelines as in force from time to time, and that no right or entitlement shall arise pending determination of this application and that any such determination may be subject to conditions
- c. that the application contact (where applicable) has my/our permission to act for and on my behalf in relation to any aspect of this application unless otherwise notified by me/us, and that the department will rely on information provided by the application contact in its consideration of this application
- d. that the Crown in right of the State of New South Wales, including the department and its officers, employees, agents and successors ('the State'), accepts no liability in relation to any action, proceeding, claim, demand, cost, loss, damage or expense (including reasonable legal costs or expenses) arising directly or indirectly as a result of or in connection with this application or any act or omission of the State in connection with this application and I/we hereby agree to release and indemnify the State from and against any such action, proceeding, claim, demand, cost, loss, damage or expense to the fullest extent permitted by law
- e. that all information contained in this application is accurate, true and complete and that the Crown in right of the State will rely on such information
- f. that the State does not provide any legal, financial or technical advice in connection with this application and that any such advice, if required, is to be obtained independently
- g. that details about any licence arising out of this application will be recorded in the publicly available Water Access Licence Register pursuant to the *Water Management Act 2000*
- h. that if this application is incomplete it may not be accepted; and

- i. that more information may be requested if it is considered that it would be relevant to the consideration of this application; and, must be supplied in the prescribed timeframe or the application may be deemed invalid or refused. The requested information must be supplied within the prescribed timeframe.

For applications made by individuals

E1 Name	Signature	Date
Name	Signature	Date

For applications made by a corporation

Executed for and on behalf of the applicant in accordance with section 127 of the *Corporations Act 2001* (Cth) (if a company) or by its duly authorised officer (for other types of corporations).

E2 Name of corporation		
E3 Position of signatory		
E4 Name of signatory	Signature	Date
E5 Position of signatory		
E6 Name of signatory	Signature	Date

Section F: Payment of application fee

The department will contact the nominated payee to take payment by card over the phone (Visa and Mastercard accepted).

F1 Payee's name
F2 Payee's contact number

Privacy statement

The personal information you provide on this form is subject to the *Privacy and Personal Information Protection Act 1998*.

It is being collected by the department and will be used for purposes related to assessing and processing your application, or in connection with the operation of any approval granted, or for research-related purposes such as customer surveys. It may be used from time to time to contact you about services the department provides.

The department will not disclose your personal information to anybody else unless authorised by law.

The provision of this information is voluntary. However, if you choose not to provide the requested information we will not be able to process your application.

You have the right to request access to, and correct details of, your personal information held by the department.

Further information regarding privacy can be obtained from: nsw.gov.au/departments-and-agencies/dcceew/information-access-governance-and-feedback#toc-privacy-statement

Offences and penalties

It is an offence, under section 344 of the *Water Management Act 2000*, to make a statement that you know to be false or misleading in, or in connection with, this application. A corporation found guilty of an offence against section 344 is liable to a penalty not exceeding \$2.002 million. An individual found guilty of an offence against section 344 is liable to a penalty not exceeding \$500,500.

An access licence or approval may be suspended or cancelled under the *Water Management Act 2000* in certain circumstances. These include if the holder of the license or approval is convicted of an offence under that Act.